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| **Role Title** | **Play Worker** | |
| **Reports to** | **Family Centre Manager** |  |
| **Level** | **Scale 4** |  |
| **School** | **Furzefield Primary** |  |
| **Date Role Profile created** | **August 2019** |  |
| **Role Purpose** including key outputs | Family Centres act as part of a wider Family Service to support families with children aged 0-11 years that are the most vulnerable.  To coordinate and lead a number of play based group sessions and crèches across all the venues within The Red Oak Family Centre reach area. To support the children’s wellbeing and safety at all times. To encourage the development and learning of the children in the play sessions particularly in relation to EYFS prime areas: Communication Language and Literacy (CLL) Personal, Social and Emotional Development (PSED) and Physical Development (PD).  The Play Worker will:  To set up and lead play based, parent and child group sessions and crèches across the reach area.  To deliver Book start and a package of play both within the community and within the  family’s home.  To plan for these sessions (in line with EYFS framework) and preparation of suitable resources and activities.  To deal with any complaints, accidents, incidents or safeguarding concerns in line with policies and procedures.  Promote a healthy, safe environment and ensure children feel protected, safe and secure.  To follow the family centre’s policies and procedures and maintain high quality, appropriate practice.  To monitor children’s development through observations and in partnership with parents/carers, providing activities to support their progress.  To keep all records up to date and accurate in line with the OFSTED requirements i.e. a register, incidents / accidents forms.  Liaise with parents/carers in a supportive, non-judgmental manner and seek support where necessary from the Family Support Workers.  Ensure that at the end of the session all toys and materials are cleaned as required and tidied away.  Undertake all these duties ensuring the right to confidentiality of the staff, carers and children. | |
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| **Work Context** | Family Centres will work together with all who support children, young people 0-11 years and their families.  The post holder will be based at a Family Centre but will be required to provide play work service to families within the whole Centre’s reach area.   This role will require the post holder to work with families both within groups and also as a lone worker and be responsible for adhering to personal safety guidance.   To ensure that the play worker support is delivered effectively, the post holder will be required to liaise with all Family Centre staff, agencies and partners to plan, monitor and evaluate services. |

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| **Line management responsibility** | Not applicable to this position |
| **Budget responsibility** | Not applicable to this position |
| **Representative Accountabilities** Typical accountabilities in roles at this level in this job family | Risk Management  • Contribute to risk awareness in carrying out duties and raise issues where appropriate.  Planning & Organising • Deliver allocated activities within agreed processes and frameworks.  Finance/Resource Management • May support the delivery of chargeable services according to assessment of needs.  Work with others • Liaise, communicate and work in partnership with other professionals partner organisations, agencies and/or contractors and engage with the community and volunteers.  People Management • Contributes to the induction and support of volunteers.  Duties for all **Values**: To uphold the values and behaviours of the organisation. **Equality & Diversity**: To work inclusively, with a diverse range of stakeholders and promote equality of opportunity. **Health, Safety & Welfare**: To maintain high standards of Health, Safety and Welfare at work and take reasonable care for the health and safety of themselves and others. To have regard to and comply with safeguarding policy and procedure as appropriate. |
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| **Details of the specific qualifications and/or experience if required for the role in line with the above description** | * A full and relevant NVQ level 3 or equivalent in early years, childcare or health and social care, or prepared to works towards. * GCSE English and Maths Grades A-C or 1-9 or equivalent. * Enhanced DBS clearance is required. * Experience of working with children. * Experience of working with parents and or other adults using a partnership approach. * Some experience of planning early years’ provision using the EYFS framework. |

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| **Role Summary** | Roles at this level provide a practical service to children and families under the  direction of more senior colleagues.  Staff will be expected to be able to plan and organise their own workload with clear procedures.  To link practice to the EYFS and role model good practice to parents both within the home setting and group setting whilst working with individual families as well as group work. |